

Admissions Policy

The Midwest College of Oriental Medicine is interested in candidates who have a strong humanitarian commitment and whose past accomplishments show evidence of originality, creativity, and a capacity for independent, critical thinking. The Admissions Committee values applications from those students who have tested their interest by working in the healthcare environment, or in activities involving the care of others, and in a variety of community services.

Application Deadline

Students entering the Doctoral program must have their application submitted, have all of their documentation on file and have completed an admissions interview thirty days prior to the beginning of the quarter.

Selection of Candidates

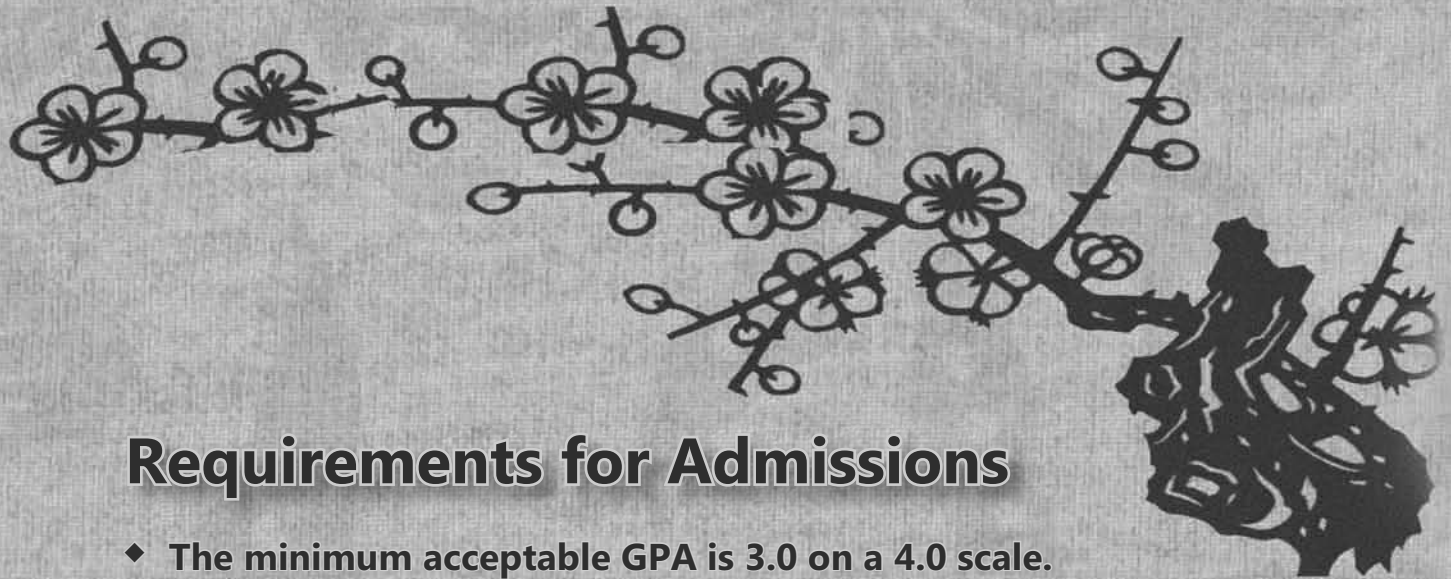
Selection is based on previous academic achievement, professional experience and an admissions essay. A notice of acceptance or denial will be sent by mail to prospective students who have completed the application process. On registration day, new students who have received the acceptance notice sign a program contract that sets the date of entry into the program.

Statement of Purpose Personal Essay

Focus your statement of purpose on the reasons you are interested in attending the DAOM program at the Midwest College, with its specialty in preventive medicine. The statement should be well organized, concise, and completely free of grammar, punctuation, and spelling errors. Use The Chicago Manual of Style as a reference. Before submitting the statement, seek constructive comments and criticism from friends and advisors.

Topics you may want to cover in your statement of purpose:

- ◆ What experiences have contributed toward your interest in and preparation for further study in the specialty of preventive medicine?
- ◆ What are your future goals and potential contributions to the field?
- ◆ What are your research interests?
- ◆ Give examples of personal attributes or qualities that would help you complete post-graduate study successfully.
- ◆ Describe your determination to achieve your goals, your initiative and ability to develop ideas, and your ability to work independently.



Requirements for Admissions

- ◆ The minimum acceptable GPA is 3.0 on a 4.0 scale.
Applicants with less than 3.0, but higher than 2.5, may ask for consideration based upon expertise gained while in practice.
- ◆ A current acupuncture license.
- ◆ Proof of malpractice insurance with minimum coverage of \$1 million/\$3 million
- ◆ A home computer with a webcam, audio capability and a high speed internet connection

Applicants must submit the following documents:

- ◆ Official Masters Degree transcript indicating at least 2800 hours in Oriental medicine from an ACAOM accredited or candidate institution, or a foreign equivalent recognized by the W.H.O. , accompanied by a translation from a credential evaluation service.
- ◆ Recommendation letters from three people who are knowledgeable about the applicant, at least one of which is an academic reference.
- ◆ A Statement of Purpose Essay. Demonstration of personal commitment to academic excellence through a 3 to 5 page, approximately 1,500 words, statement of academic and career goals.
- ◆ Two passport size photos (not mandatory until accepted)
- ◆ Completion of an admissions interview
- ◆ An application with a check for \$1,150 (fully refundable if admission is denied) (\$150 application fee and \$1,000 deposit)

Tuition and Fees

The Midwest College has a minimum program tuition cost based upon rates currently in effect. Students complete an enrollment contract each quarter, paying a per class tuition of \$790 plus fees and charges. The amount of quarterly tuition will vary based upon the course load.

DAOM Program

\$3,160 academic tuition per term (average of 3-4 classes per quarter)

\$9,480 academic tuition per academic year (three quarters)

\$18,960 total academic tuition (six quarters)

\$4,558 mandatory fees (see itemized list below)

\$23,518 total minimum program cost including mandatory fees

\$29,418 total program cost including China internship

Mandatory Fees (included as part of the minimum program cost)

\$150.00 application fee

\$378.00 clinic lab fee (eleven)

\$250.00 graduation fee

Optional Fees and Charges

\$5,900.00 foreign internship

\$100.00 late registration fee

\$25.00 student I.D. fee

\$50.00 returned check, declined credit

\$100.00 makeup or retake exam fee

\$75.00 proficiency fee/plus tuition

\$20.00 academic transcript fee

\$150.00 per quarter graduate extension

Mentoring

There is an optional tuition credit of up to \$7,000 for doctoral candidates who participate in the college's mentoring program. This program is available for those who qualify. Ask for the mentoring program guide.

Tuition Schedule

Tuition is due at time of registration each quarter. Individual payment plans with a maximum of three payments per quarter may be arranged to accommodate the student's financial needs, if prior quarter's payment plans were paid in a timely manner. Students who do not make scheduled payments will not be given credit for a quarter not fully paid for and will not be allowed to re-enroll in the next quarter until past due payments are paid.

Books and Supplies

The total cost of books for the DAOM Program is approximately \$1,200. Per national averages, typical twelve month room and board costs are \$9,780 and transportation costs are \$1,428.

Library Fees

There is no fee to use the school reference library. Students who wish to borrow books for up to two weeks during the term must have a current student I.D. card. There is a daily overdue library fee. All books must be returned by the last day of the term for inventory and cataloging, otherwise, the borrower is responsible for 150% of the retail price of the book.

Refund Policy

Prior to Commencement of Classes - All monies paid by the student, including the application fee, will be refunded in full, provided the student cancels within three business days (up to midnight of the third day excluding Saturdays, Sundays, and legal holidays) after the student received final written notice of acceptance or signs the enrollment agreement whichever occurred last. If the student withdraws after three business days, yet prior to the first day of classes, all monies paid except the application fee will be refunded in full. All refunds will be made within ten business days of any notice.

After Commencement of Classes - If a student withdraws prior to the eighth week of class, tuition charged is adjusted based upon the last date of attendance. A notification of withdrawal may be in any form the student wishes to use whether in writing or oral. It may be delivered in any manner to the school's administration.

The last day of attendance is determined for students who withdraw or are dismissed prior to attending all their scheduled classes for the term. The applicable week shown in column A which contains the last day of attendance shall determine the reduction in tuition based on the percentage which is shown in column B. Refunds for students who have paid more than their charges {after any required adjustments} will be made within fourteen calendar days of the date of notification of withdrawal, date of constructive withdrawal, or date of dismissal.

Week 1	90%	Week 2	80%	Week 3	70%	Week 4	60%	Week 5	50%
Week 6	50%	Week 7	40%	Week 8 and after, no reduction					

Graduation Requirements

The following requirements must be met prior to graduation:

- ◆ **A grade of pass or honors in all coursework.**
- ◆ **Approval of the final research project.**
- ◆ **All clinical obligations must be fulfilled.**
- ◆ **Remediation of any academic deficiencies determined at enrollment.**
- ◆ **All tuition and fees for the program must be paid in full.**
- ◆ **Submission and acceptance of a completed Petition to Graduate.**

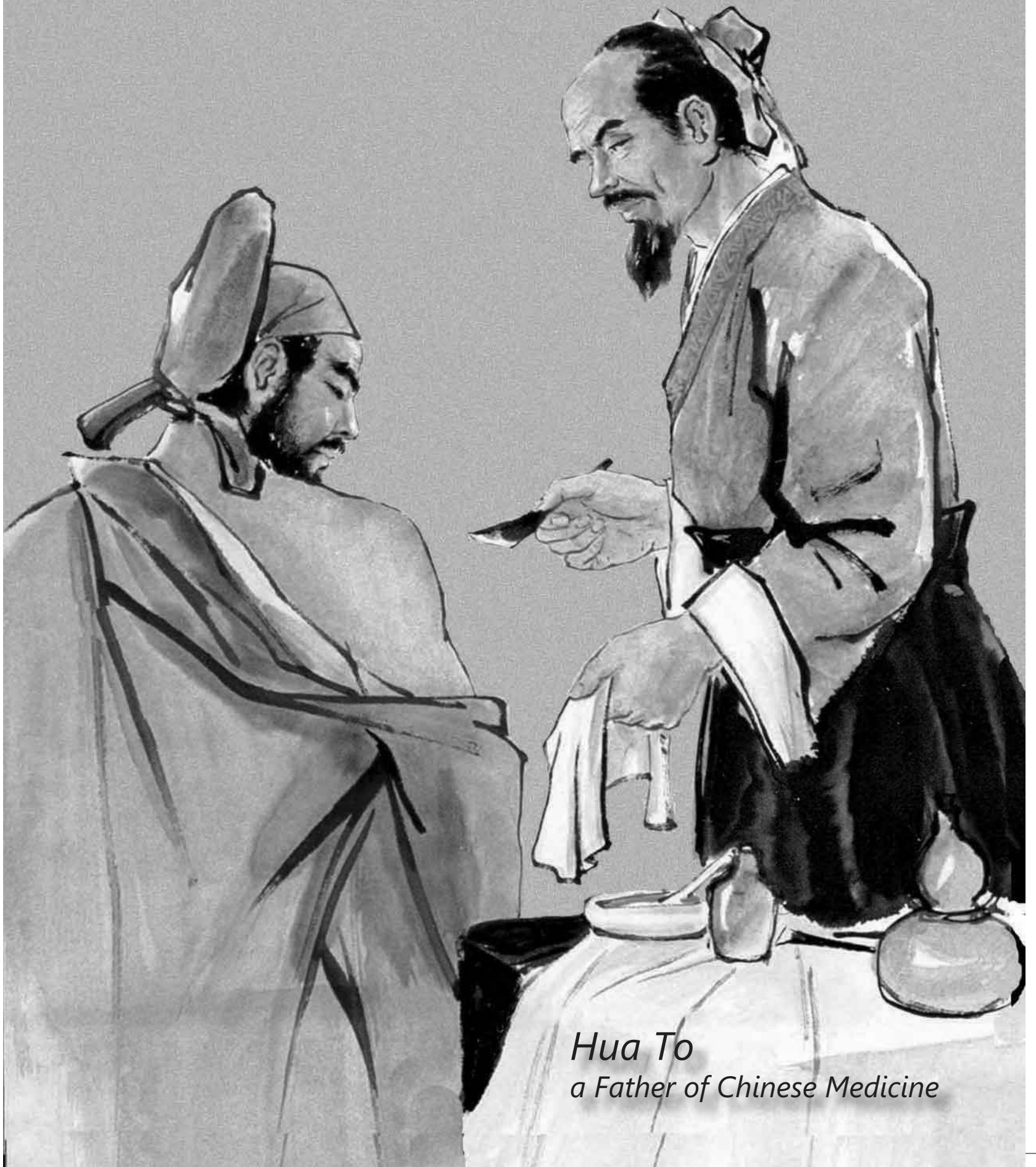
Petition to Graduate

Candidates must file a Petition to Graduate at the beginning of the term in which they expect to graduate. To file, the candidate must meet all the graduation requirements listed in the catalog at the time they enrolled. The Doctor of Acupuncture and Oriental Medicine Degree is mailed directly to the student. A student's graduation date is the date the Petition to Graduate is completed and receives the final authorizing signature.

Readmissions Policy

Students who withdraw from the program by giving notification of withdrawal must be readmitted to the program. They must complete a new application and receive a new letter of acceptance. Returning students are expected to conform to the existing curriculum, tuition, and policies at the time of their readmission. Students dismissed for unsatisfactory grades or progress must petition for re-entry into the program.

Students who do not complete their graduation requirements, including all academic and clinical work, by the scheduled date of graduation must obtain a written extension of graduation requirements. They then have a maximum of three years from their initial date of program enrollment to complete all of their requirements. After this time, they must re-enroll under the latest catalog and are responsible for any changes in academic policies. Students who do not complete their graduation requirements by the scheduled date of graduation and who wish to receive an extension must register each quarter until their requirements are met. If a student is not registered for a class, but is completing work from a previous quarter, they still must register each quarter and pay a graduate extension registration fee.



*Hua To
a Father of Chinese Medicine*